

Submitting Virtual Services: A Guide for Health Care Facilities

Using Attribute Codes Within A Session

Now that some health care providers are applying [attribute codes](#) to indicate remote or virtual services on OCFs, we want to ensure that both the health care facilities and insurers understand what either party sees on HCAI when a session is created. This learning piece reveals how to view the virtual or remote attribute codes applied within a session.

1. Your Facility Creates an OCF-18

If one Provider delivers multiple treatments to a patient during a single visit, you may choose to [create a session](#) which is a grouping of goods and services codes. CCI codes included in a session may have an attribute associated with them.

Here the attribute codes are entered for each line item. Each line is selected to create a session.

Part 12: Proposed Goods or Services Requiring Insurer Approval

To the extent possible, this Treatment and Assessment Plan should include all Goods & Services contemplated by the Regulated Health Professional/Facility referred to in Part 5 for the period of this Treatment and Assessment Plan. Please fill out all Goods and Services and associated information. To create a session, select the check box for each Goods & Services to be included in this session and then click the Create Session button. To delete any items from a session code, select the session code in question and use the Separate Session button. If HST applies to a good or service, check Proposed Tax checkbox on that line item.

Click [here](#) for a link to access more information on goods and services under the HCAI Guideline via HCAIINFO.

GS Ref#	Code	Attr.	Provider Reference	Quantity/Measure	Estimate/Day		Projected	
					Cost	Total Count	Total Cost	Proposed Tax
<input checked="" type="checkbox"/>	1. SC.02 "Exercise, spinal...	SD	Nars, Jessica	1.00 HR	100.00	1	100.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	6. VA.30 Therapy, motor an...	IN	Nars, Jessica	0.50 HR	65.00	1	65.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1. VG.02 "Exercise, knee j...	SD	Nars, Jessica	0.50 HR	60.00	1	60.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	1. VA.02 "Exercise, hip jo...	SD	Nars, Jessica	0.50 HR	60.00	1	60.00	<input checked="" type="checkbox"/>
<input type="checkbox"/>				GD			0.00	<input type="checkbox"/>

Add more Items: 5 Items

Use these buttons with the checkboxes on the left.

Here you see how the session appears once created. This is a consolidated view so the individual attributes do not display. To review the attribute codes applied once a session is created, select the line item and click "Separate Session".

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To the extent possible, this Treatment and Assessment Plan should include all Goods & Services contemplated by the Regulated Health Professional/Facility referred to in Part 5 for the period of this Treatment and Assessment Plan. Please fill out all Goods and Services and associated information. To create a session, select the check box for each Goods & Services to be included in this session and then click the Create Session button. To delete any items from a session code, select the session code in question and use the Separate Session button. If HST applies to a good or service, check Proposed Tax checkbox on that line item.

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SEPARATE SESSION

GS Ref#	Code	Description	Provider Reference	Quantity /Measure	Cost/Day	Total Count	Total Cost	Proposed Tax
<input type="checkbox"/>	1 S.ZZ.PR	Physical Rehabilitat...		1 SN	285.00			
	1.SC.02	"Exercise, spinal ve...	Nars, Jessica	1.00 HR	100.00			<input checked="" type="checkbox"/>
	6.VA.30	Therapy, motor and l...	Nars, Jessica	0.50 HR	65.00			<input checked="" type="checkbox"/>
	1.VG.02	"Exercise, knee joint"	Nars, Jessica	0.50 HR	60.00			<input checked="" type="checkbox"/>
	1.VA.02	"Exercise, hip joint"	Nars, Jessica	0.50 HR	60.00			<input checked="" type="checkbox"/>

- To review the attribute codes applied once the OCF-18 is submitted, you may **open the form in PDF format**. To view as PDF, open the OCF and click the **PRINT** button. Scroll to Part 12 as seen below.

Part 12 Proposed Goods or Services Requiring Insurer Approval	G/S Ref	Description	Code	Attribute	Provider Ref	Estimated			Projected	
						Quantity	Measure	Cost	Total Count	Total Cost
To the extent possible, this Treatment and Assessment Plan should include all goods and services	1	Physical Rehabilitation Session	S.ZZ.PR			1	SN	285.00	1	285.00
		"Exercise, spinal vertebrae"	1.SC.02	SD	A	1.00	HR	100.00		
		Therapy, motor and living skills	6.VA.30	IN	A	0.50	HR	65.00		
		"Exercise, knee joint"	1.VG.02	SD	A	0.50	HR	60.00		
		"Exercise, hip joint"	1.VA.02	SD	A	0.50	HR	60.00		
Estimated duration of this Plan:						5 Weeks	Sub-total:	1	285.00	

2. How the Insurer Views the Received OCF-18

Attribute codes will be listed next to each service in Part 12 in a column titled "Attr."

Part 12: Proposed Goods or Services Requiring Insurer Approval
 Click [here](#) for a link to access more information on goods and services under the HCAI Guideline via HCAIINFO.

GS Ref#	Code	Attr.	Provider Reference	Estimate/Day	Projected		Total Cost	Proposed Tax	Adjuster Response
				Quantity/Measure	Cost	Total Count			
<input type="checkbox"/>	1 1.EL.02	IN	Bul, Carina	1.00 HR	30.00	1	30.00	<input type="checkbox"/>	
"Exercise, tempor...									

However, if a facility submits a "session" made up of several services (S.ZZ.PR), the web view will not display the attribute codes for the services making up the session.

Part 12: Proposed Goods or Services Requiring Insurer Approval
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GS Ref#	Code	Description	Provider Reference	Quantity /Measure	Cost/Day	Total Count	Total Cost	Proposed Tax	Adjuster Response
<input type="checkbox"/>	1 S.ZZ.PR	Physical Rehabilitat...		1 SN	285.00	1	285.00		
	1.SC.02	"Exercise, spinal ve...	Nars, Jessica	1.00 HR	100.00			<input checked="" type="checkbox"/>	
	6.VA.30	Therapy, motor and L...	Nars, Jessica	0.50 HR	65.00			<input checked="" type="checkbox"/>	
	1.VG.02	"Exercise, knee joint"	Nars, Jessica	0.50 HR	60.00			<input checked="" type="checkbox"/>	
	1.VA.02	"Exercise, hip joint"	Nars, Jessica	0.50 HR	60.00			<input checked="" type="checkbox"/>	

This is not an error. The insurer should **open the OCF-18 in PDF format** to view the attribute codes for the services making up the session.

3. Your Facility Creates an OCF-21B

When you [create the invoice from the approved plan](#), all attributes will be copied over when the “apply codes from plan” button is selected. Simply select the date(s) of service and insert the provider reference. As a reminder, because the attribute has already been applied, if you enter it in this section you will receive an error. To view the services that make up the session and the associated attribute codes on the invoice, you must open the [corresponding OCF-18’s PDF](#).

4. How the Insurer Views the Received OCF-21B

Insurers can see attribute codes indicated next to individual services on an invoice. However, insurers **will not** see attribute codes indicated next to sessions (S.ZZ.PR) on an invoice.

The screenshot displays the 'Reimbursable Goods and Services' interface. It features two sections for different codes: SZZPR and 6VA30. Each section includes a 'History' summary and a table of services. In the SZZPR section, the 'Code' column for 'S.ZZ.PR Physical rehabili...' is highlighted with a green box. In the 6VA30 section, the 'Code' column for '6.VA.30 Therapy, motor an...' is highlighted with a green box. The interface also includes buttons for 'APPLY REASON CODES' and 'REMOVE REASON CODES' at the bottom.

Alert	Date Services Rendered	Code	Attr.	Provider Reference	Quantity/Measure	Cost	Tax	Adjuster Response
<input type="checkbox"/>	2020/05/01	S.ZZ.PR Physical rehabili...		Fox, Emma	1 SN	200.00	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	2020/05/01	6.VA.30 Therapy, motor an...	SD	Fox, Emma	0.50 HR	100.00	<input type="checkbox"/>	<input type="checkbox"/>

The insurer should open the [corresponding OCF-18’s PDF](#) to view the services that make up the session and the associated attribute codes.