

HCAI Update

Date: April 18, 2013

System Release 3.9 – Phase 2

Release 3.9.2

The second phase of Release 3.9 will focus on system maintenance, internal enhancements and the introduction of archiving functionality.

Impact to HCF Users...

Archiving functionality will be implemented during this release.

Impact to PMS Users...

No schema changes are involved. PMS Vendors have been informed of any required updates and their testing period.

Planned HCAI System Unavailability

In preparation for the scheduled June 17, 2013 system release, the following system unavailability window is planned:

June 15 – June 16, 2013

- The HCAI system will be unavailable from **12:01 a.m. (ET) June 15th, 2013**, and is expected to resume active status at **11:59 p.m. (ET) June 16th, 2013**.
- Every Health Care Facility must have all of its transactions successfully processed by **11:59 p.m. (ET) June 14th, 2013**, if processing prior to system unavailability is expected.

OCF Document Archiving

Archiving is part of HCAI's comprehensive data management strategy. Archived documents will still be accessible and searchable. Specific conditions must be satisfied before an Ontario Claim Form (OCF) is archived.

When does archiving start?

As an automated process, HCAI's OCF archiving functionality will be available as of June 17, 2013.

Impact to Health Care Facility Web Users...

- Only adjudicated OCFs more than one year old qualify for archiving, beginning with forms submitted prior to February, 2011.
- Archived OCFs are in a "read-only" state.
- Archived OCFs are still available through HCAI's search functionality.

Impact to PMS Users...

- Introduction of archiving has minimal impact.
 - A new value will appear in the All Data Extract's *ArchivalStatus* field.
 - To learn more about archiving's impact, contact your PMS Vendor.

What's Next?

- A *Did You Know?* will be circulated next week discussing in detail the conditions for archiving OCF Plans and Invoices, as well as some of the enhancements to search functionality.
- Email reminders about the June 15-16, 2013 system unavailability window will be provided over the following weeks.
- Current system status information is always available at the HCAI information website (HCAIinfo), www.hcaiinfo.ca.